



George N. Parks Drum Major Academy®
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Summer 2011

Dear Academy Student,

Thank you for registering for the 2011 **George N. Parks Drum Major Academy®** at the Texas Woman's University in Denton, Texas. It should prove to be an exciting week. We have included in this letter all the information that you will need before arriving in Denton, Texas on the 5th of July. READ IT CAREFULLY, and have your parents read it. Be sure to bring this letter to the Academy. You will be responsible for everything included here.

CHECK-IN

Check-in for all participants will be held from 11:00 a.m. to 1:00 p.m. on Tuesday, July 5th in Guinn Hall. Any unpaid balance should be paid at this time. Please be sure to bring to check-in the completed Drum Major Academy® Medical Form and Waiver and Release Form and the Texas Woman's University Medical/Liability Release. The first session will be held that afternoon at 1:30 p.m. Be sure to have a notebook and writing implements for this session. Drum Major maces and batons will not be needed until the second day.

TRANSPORTATION

If you are arriving by car:

From Dallas:

Take Interstate I-35 to Denton. Take exit 464, which becomes Dallas Drive. Stay on Dallas Drive, which passes under a railroad bridge and curves to the right, where it becomes Bell Ave. Continue on Bell Avenue. After crossing McKinney Street, Bell Avenue will curve to the left (you must be in the left lane to make the turn). Ahead of you will be the TWU campus with its distinctive high-rise buildings.

From Fort Worth:

Take Interstate 35W to Denton, exiting at University Drive (US 380). Turn right on University Drive. Follow University Drive to Bell Avenue, which runs through the TWU campus. Turn right on Bell Avenue.

US Highway 380 is the major east-west thoroughfare in Denton. Known in the city as University Drive, it borders the northern edge of the TWU campus.

TWU's high-rise buildings are visible for miles, so keep an eye out for them as you approach Denton.

If you are arriving by airplane:

The final destination is the Dallas/Fort Worth International Airport (DFW) in Dallas, Texas. Below you will find suggested shuttle information provided by the Texas Woman's University website. The Drum Major Academy has no affiliation with the shuttle services below.

"Transportation from Dallas/Fort Worth Airport to TWU Denton Campus:

The TWU Denton campus is located about 30 miles North of the Dallas/Fort Worth Airport.

If you require transportation from the airport to the TWU campus, here are some safe transportation options which you may consider:

Super Shuttle Service: This service is available 24 hours from DFW Airport
Phone Toll Free: 1-800-258-3826 OR online at <http://www.supershuttle.com>

Star Cab: This service is available 24 hours from DFW Airport
Phone: 214-252-0055 OR 214-821-7888"

PARKING

Specific parking area(s) have been assigned to the Academy by the University. Any resident students driving themselves to the Academy or any commuter students who will be driving themselves to the Academy daily must use these assigned parking lots. Students can get information on where to park their cars from a staff member during check-in on the first day.

If you park in any area not specifically designated for the Drum Major Academy® you may be subject to having your vehicle ticketed or towed at your own expense.

HOUSING

Separate floors in Guinn Hall have been set aside for males and for females. Students are supervised by DMA staff, males for males and females for females. Dorms do not provide linens. You must bring sheets, blankets, pillows, towels, and an alarm clock. Remember, Drum Majors are never late.

Checkout will be Saturday, July 9th immediately following the closing session. The closing session will begin at 11:00 a.m. and lasts for approximately one hour. All students must check out and return keys and meal cards as directed. **There will be a \$50.00 charge for any keys or meal cards not turned in at check-out on July 9th.**

COMMUTERS

Students who choose the commuter option and are driving themselves to campus daily will be given parking instructions at check-in. Commuter students are expected to show up at morning sessions (exact morning class times will be given at the end of the evening session the day before), and remain with the Academy until the end of the evening session. Commuters will eat lunch and dinner in the dining hall with the resident students. Commuter's cars are to remain "off limits" during the day.

ROOMING ASSIGNMENTS

Rooming Assignments will be made in advance according to DMA policy. Students will be housed with students from other schools in order to enhance the experience of meeting new friends and working with new people. This is a firm Drum Major Academy® policy. HOUSING ASSIGNMENTS WILL NOT BE CHANGED. PLEASE DO NOT ASK.

MEALS

All meals will be eaten in the University Dining Hall. The \$475.00 resident fee includes tuition, housing, and meals beginning with Tuesday lunch through Saturday breakfast. The \$360.00 commuter fee includes tuition, lunch and dinner on July 5th, 6th, 7th and 8th.

TELEPHONES

In the event of an emergency, the number for the Texas Woman's University Department of Public Safety is 940-898-2911. Students may bring cell phones; however, **they must be turned off during classes and after lights out.** Students are not to use telephones after "lights out".

MEDICAL EMERGENCIES

Any medical emergencies that arise will be handled through either the Student Health Service Clinic on the TWU campus or the emergency room at Presbyterian Hospital of Denton. The telephone number for the Student Health Services Clinic is 940-898-3826 and the number for Presbyterian Hospital is 940-898-7000. Be sure to bring the Drum Major Academy[®] medical form and the TWU medical/liability release to check-in in the event that medical treatment is needed.

SCHEDULE

A full day at the Academy begins at approximately 8:00 a.m. and concludes at approximately 10:30 p.m. Breaks are taken for lunch and dinner. Students will also be given multiple water breaks throughout each session.

PHYSICAL FITNESS

It is strongly recommended that you do your best to be in shape when you arrive at the Academy. A daily exercise program consisting of stretching and jogging, etc. might be helpful. Your work at the Academy could become relatively strenuous if you are not physically prepared.

DMA T-SHIRT

Students will receive a t-shirt, which is included in the tuition cost. This t-shirt is to be worn at the final session/performance on Saturday the 9th of July.

CLOSING CEREMONY

We invite your family, friends and band directors to join us for our final session. This session will include your final class lecture, demonstration of the work you have done throughout the week, final competition for the best marching squad, presentation of certificates and the closing ceremony. This session will be held on Saturday, July 9th at 11:00 a.m. All students must check-out and return keys and meal cards immediately following the closing ceremony. **Again, there will be a \$50.00 charge for any keys or meal cards not turned in at check-out on the July 9th.**

We are very excited about this year's Academy, and we look forward to meeting you. If you have questions, please call the **Drum Major Academy[®]** at **866-653-7389**.

With pride,

The Drum Major Academy[®] Staff

Rules and Regulations

***As a student who has been selected to be a Drum Major/Student Leader of your high school band, there is no need to stress the importance of good conduct. Drum Major Academy® students are expected to uphold the highest standards of behavior and attitude. Failure to comply with any of the following regulations established by the Drum Major Academy® may result in immediate dismissal from the Academy without a refund of fees. Your parents/guardians will be responsible for immediate transportation home.**

Drum majors and ALL band student leaders are never late. Remember the old saying, "To be early is to be on time. To be on time is to be late." You should plan on being at least five minutes early to each session. This is a security issue as well as a self-discipline issue.

The Drum Major Academy® needs to be accountable for your whereabouts throughout the entire session. If you feel ill at any time, you **MUST** contact an Academy staff member immediately.

Nametags must be worn at all times.

Visitation by persons who are not enrolled in the Academy is not permitted.

Please keep your room locked at all times. Also, do not leave money or other valuables anywhere on campus. The Drum Major Academy® and the Texas Woman's University cannot be held responsible for loss of personal property.

Alcohol, tobacco (cigarettes or chewing tobacco) or controlled/illegal substances are prohibited while at the Academy. Use of any of these items is STRICTLY PROHIBITED and will result in immediate dismissal from the Academy.

Non-performance weapons of any type, including but not limited to: pocket knives/Swiss army knives, fire arms, etc. are not permitted at the Academy. Possession of any non-performance weapon will result in immediate dismissal from the Academy.

Resident Students: You are not permitted to leave campus at any time. If you are a resident student and drive to campus, your automobile is to be parked, locked and remain off-limits for the duration of the Academy.

Commuter Students: Once you have arrived to the morning session, you will only be permitted to leave campus once all the students are dismissed from the evening session.

You may not, under any circumstances, visit the rooms or floors housing members of the opposite sex.

Room checks will be performed each evening. Room check/lights out times will be given at the end of each evening session. At room check, you are expected to be in and stay in your assigned room. NO EXCEPTIONS!

Please leave your room in the same condition at the close of the Academy as when you moved in at the beginning of the Academy. You will be held financially responsible for any cleaning or repairs that need to take place in your room as a result of your stay. You will also be responsible for damages to other areas of any building or grounds directly caused by you.

Any inappropriate behavior that reflects poorly on yourself, your school, or the Drum Major Academy® will not be tolerated.

MAIN CAMPUS Denton



BUILDING KEY

- | | | | | | | | | |
|----|-----|--|------|-----|---|----|-----|--|
| 1A | ACT | Administration and Conference Tower | ★ 43 | GH | Greenhouse | 2 | PB | Patio Building |
| 1 | ADM | Admissions Building — Admissions, Financial Aid, Scholarship and Registrar's offices | 30 | HH | Guinn Hall | 79 | PH | Pioneer Hall |
| 72 | AH | Alumni House | 11 | HDB | Hubbard Hall — Redbud Theater, Department of Public Safety, Student Health Services | 65 | | Pioneer Woman Statue |
| 19 | | Amphitheater | 68 | | Information Booth | 30 | HH | Redbud Theater |
| 3 | ASB | Arts and Sciences Building | 45 | | Institutional Development | 9 | SCI | Science Building |
| 35 | BHL | Blagg-Huey Library | 39 | JH | Jones Hall | 69 | | Soccer Field |
| 7 | | Bralley Annex | 53 | LC | Little Chapel-in-the-Woods | 59 | | Softball Field |
| 13 | CFO | Classroom Faculty Office Building | 52 | | Lowry Woods Apartments | 42 | | Stark Hall |
| 44 | | The Commons | 15 | MCL | Multipurpose Classroom Laboratory Building | 37 | SH | Stoddard Hall |
| 62 | DGL | Dance-Gymnastics Laboratory Bldg. | 5 | MUS | Music Building — Margo Jones Performance Hall | 64 | SU | Student Union — Bookstore, Post Office |
| 77 | | Facilities Management | 12 | OMB | Old Main Building | 56 | | Tennis Courts |
| 75 | | Gardens | 57 | | Outdoor Swimming Pool | 10 | ULB | Undergraduate Laboratory Building |
| 61 | GRB | Graduate Research Building | | | | 54 | UH | University House |
| 4 | | | | | | 6 | ART | Visual Arts Building |
| | | | | | | 41 | | Walking Path |

THINGS TO BRING

DMA MEDICAL FORM and WAIVER AND RELEASE FORM AND THE TWU MEDICAL/LIABILITY RELEASE – You and your parents must read, fill out and sign the enclosed Medical Information Form, the Waiver and Release Form and Medical/Liability Release. **You WILL NOT be permitted to attend the Academy unless all forms are signed and turned in at check-in.**

If you have a balance due, this must be paid during check-in when you arrive at the Academy. Please note that credit cards **CANNOT** be accepted at check-in. Forms of payment that can be accepted at check-in are cash, check or money order. If you wish to pay your balance by credit card you will need to call the DMA Office prior to the student's arrival.

Comfortable clothes - clothes suitable for marching and working on warm days and in air conditioned rooms. Swimsuits are not permitted.

Sneakers are required for all sessions. Be sure your sneakers have already been "broken in" **BEFORE** arriving at the academy. Sandals, flip-flops or clogs are not acceptable.

Sunburn protection - please be prepared to work in the sun. Hats, sun block, sunglasses, and other precautionary items are strongly recommended.

You will need writing implements and a notebook for all sessions. You must also have a three-ring binder for any handouts. Make sure you bring this letter as the first section in your notebook.

You must provide your own linens which should include sheets (most dormitory beds are extra long twin) or a sleeping bag, a pillow and pillowcase, blanket(s), towels, washcloths and other necessary toiletries. An alarm clock is highly recommended as you will be responsible for getting yourself up and to breakfast on time.

Students may wish to bring a portable fan. Although most (NOT ALL) dormitories are air conditioned, we are not in control of the temperature in the dormitories. Dormitory temperatures will vary year to year, location to location.

Although they are not required, we recommend that all Drum Majors bring a whistle, drum major baton/mace, or practice baton/mace. Even though many bands do not use this equipment, after seeing the showmanship potential for this equipment, many students wish they could attend the baton/mace sessions and practice some of the techniques. For many drum majors, this can become the special effect that sets them apart from the competition. Therefore, although it is not required, we highly recommend that students bring a drum major baton/mace. If you do not have access to a drum major baton or mace, a 42" wooden dowel or broomstick handle will suffice. Students who bring a good drum major baton should also have a "practice stick" to use when practicing new, difficult twirling techniques.

Most dorm rooms are **not** equipped with a refrigerator. Please do not bring anything that requires refrigeration.

Although water breaks are provided throughout each session, we always recommend that students bring their own water bottles that they can fill up before each session.

The textbook: **The Dynamic Drum Major** will be needed throughout the week for reference and reading assignments. If you pre-ordered a copy of the Dynamic Drum Major on your registration form, it will be available for pick-up at check-in on the first day of the academy. Students who need a copy can purchase it during the session for \$19.95.

Students may bring cell phones; however, they **must be turned off** during classes and after lights out.

Students can bring money with them to the Academy. We do discourage students bringing excessive amounts of “cash” to the academy. Your tuition covers all your necessities. Occasionally dormitory areas have vending machines and the academy does sell souvenirs. We, the Drum Major Academy® and the Texas Woman’s University, cannot be held responsible for any lost or stolen money.

Please do not bring anything of “value” to the Drum Major Academy®. Although we **very rarely** have instances where a student’s “valuables” will get lost or stolen, it does happen. We, the Drum Major Academy® and the Texas Woman’s University, cannot be held responsible for any lost or stolen items.

Texas Woman's University - Student Health Services
Information for Participants in University Affiliated Programs

Location:

The TWU Student Health Service Clinic is located at 305 Administration Drive (lower level of Hubbard Hall). Its mission is to provide quality primary and preventative health care to the students of Texas Woman's University. Two family nurse practitioners and two board certified medical doctors make up the medical provider staff at Student Health Services. Clinic hours are Monday through Friday from 8:00 a.m. until 5:00 p.m. The main phone number is 940-898-3826.

Fees:

A fee is charged for office visits as well as other services rendered during the visit. The current office visit charge is \$35.00 for non-TWU students. Additional charges for laboratory tests, medications, treatments, and supplies may be applied to the cost of the visit. Prescriptions written by a provider can be filled at the clinic's pharmacy or at any off campus private pharmacy. Payment is required at the time of service and extension of credit is not permitted. Payment can be made by cash, check, or credit card (Visa or Master Card). TWU Student Health Services cannot file insurance claims.

Hospitals:

The nearest full-service hospital is Presbyterian Hospital of Denton (Denton Community Hospital), located at 3001 N. I-35. The phone number is 940-898-7000.

Other hospitals in Denton include:

Denton Regional Medical Center
3535 N. I-35
940-384-3535

North Texas Hospital
2801 S. Mayhill Rd.
940-220-0600

Participant Information:

Participants of University affiliated programs, workshops, and camps are eligible for services through the duration of their program. **Minor persons participating in University affiliated programs must present a completed minor consent form signed by a parent or guardian prior to receiving medical services.** (Forms will be given to camp directors by the Director of Conference Services prior to camp start date; completed forms are to be submitted to Conference Services upon arrival for start of camp.)

Texas Woman's University
MEDICAL/LIABILITY RELEASE

I hereby and fully release and hold harmless the Texas Woman's University, its officers, regents, employees, and agents from any and all liability resulting from or as a consequence of any illness and/or injury to me/my child which may be suffered during the **Drum Major Academy[®]** held on **July 5-July 9, 2011**.

Further, I hereby give my consent for the **Drum Major Academy[®]** to seek and obtain appropriate emergency medical treatment for me/my child and agree to hold harmless from loss, the Texas Woman's University, its officers, regents, and employees and any such personnel or agents of the treating medical facility whether it be the Texas Woman's University of any other external facility, which may provide emergency medical care.

If my child is the participant and medical treatment is called for, I consent to allow a representative of the **Drum Major Academy[®]** to transport me/my child to the appropriate medical facility for treatment and hereby give my consent to the medical facility to treat my child if admitted by a valid representative of the organization.

I understand that I am responsible for payment of all expenses incurred related to my own or my child's medical treatment.

My medical insurance provider is _____

Policy Number _____

PARTICIPANT:

Name (please print) _____ Date of Birth _____

Address _____ Home Phone _____

City/State _____ Zip _____

PARENT OR GUARDIAN (Required if Participant is Under 18 Years of Age):

Name (please print) _____ Relation to minor _____

Address _____ Home Phone _____

City/State _____ Zip _____

Home Phone () _____ Work or Mobile Number () _____

Signature _____ Date _____

Student Last Name (please print)

Student First Name (please print)

GEORGE N. PARKS DRUM MAJOR ACADEMY®

Parental Acknowledgment and Consent Form for Hospital & Medical Procedures for Minors

Parental consent is needed for medical treatment and procedures as deemed necessary in case of emergency. Please read the form carefully and fill it in completely. Ask about anything you do not understand prior to arriving at the workshop.

***THIS FORM MUST BE SIGNED BY PARENT/GUARDIAN, AND BROUGHT TO REGISTRATION OR STUDENT WILL NOT BE PERMITTED TO ATTEND THE ACADEMY.**

Academy Location: Texas Woman's University, Denton Texas - Academy Dates: July 5, 2011 through July 9, 2011

| | |
|-----------------|--|
| Student's name: | |
| Age: | |
| Date of birth: | |

| | |
|--|--|
| Insurance Carrier: | |
| Policy Number: | |
| Group Number: | |
| Pre-Authorization/Claims Phone Number: | |

| | |
|-----------------|--|
| Family doctor: | |
| Doctor's phone: | |

| | |
|---------------------------|--|
| Parent's/Guardian's name: | |
| Home phone: | |
| Work phone: | |
| Cell phone: | |

| | |
|---------------------------|--|
| Alternate contact's name: | |
| Home phone: | |
| Work phone: | |
| Cell phone: | |

| | |
|-----------------------|--|
| *Medical conditions: | |
| *Allergies: | |
| *Current medications: | |

*Please use the notes section on the next page to elaborate on any medical conditions, allergies or medications.

Please be sure to answer questions and sign on the reverse side of the sheet.

Student Last Name (please print)

Student First Name (please print)

Please answer the following questions:

Was your child hospitalized or in a physician's care over the last 12 months? _____ (If YES, please provide details in the space below)

Is your child currently taking medication on a regular basis? _____ (If YES, please provide name of medication(s), dosage and how often medication is taken by student in the space below)

Do we have permission to administer "over the counter" (i.e. aspirin, Tylenol, Advil, Benadryl) medication to your child during the academy? _____ (if there are any limitation to this or if there are specific over the counter medications your child cannot take, please explain in the space below)

Has your child ever had a concussion or been knocked unconscious? _____ (if Yes, please provide details in the space below)

Do you know of any health factor that makes it advisable for you child to follow a limited program of physical activity or from participating in any of the clinic activities? _____ (If YES, please explain. Mention any recent surgery, illness, broken bones, injuries, allergies or other physical condition in the space below.)

If the answer to any of the above questions is YES or if there is any other information you would like us to know please use space below to provide details:

***Notes:**

Blank space for notes.

| Immunization History: | Date Issued: |
|--------------------------------------|--------------|
| Tetanus, Diphtheria, DPT, Oral Polio | |
| Mumps Vaccine | |
| Measles Vaccine | |
| Rubella Vaccine | |
| Haemophilus Influenza type B (Hib) | |
| Varicella (Chicken Pox) | |
| Hepatitis B | |
| Meningococcal Vaccine | |

With Signature below, I (the parent/guardian) indicate that I have read and understand the information in the registration packet. I (the parent/guardian) understand that in the event of rule infractions committed by my son/daughter/guardee, my son/daughter/guardee will be sent home at my (the parent/guardian) expense.

Also, with the signature below, I (the parent/guardian) indicate this health history is correct to the best of my knowledge and the student herein described has permission to engage in all activities, unless otherwise noted by me. I (the parent/guardian) give permission to the Drum Major Academy® staff to act on my behalf according to their best judgment in any emergency requiring medical attention or in any routine medical care of an accident/injury. I (the parent/guardian) consent to allow a representative of the Drum Major Academy® to transport my child to the appropriate medical facility for treatment and hereby give my consent to the medical facility to treat my child if admitted by a valid representative of the organization. I (the parent/guardian) give permission that in my absence; the medical staff on-site and/or at any medical facility, may hospitalize, secure proper treatment for, and order medications, injections, anesthesia or surgery for my child if the need arises. Also, with the signature below, I (the parent/guardian) indicate that I understand and acknowledge that the Drum Major Academy® will not assume legal responsibility for payment of medical, dental or hospital services for any student while in attendance. This responsibility of medical, dental, or other health care needs remains my (the parent/guardian) responsibility.

Parent's or Legal Guardian's signature: _____

Relationship: _____ Date: _____

Address: _____
(Street) (City) (State) (Zip)

Phone# _____ Work Phone # _____



Waiver and Release

PLEASE READ CAREFULLY

THIS FORM MUST BE SIGNED BY PARENT/GUARDIAN AND STUDENT AND BROUGHT TO REGISTRATION OR STUDENT WILL NOT BE PERMITTED TO ATTEND THE DRUM MAJOR ACADEMY

Student Name: _____

Academy Location: Texas Woman's University, Denton Texas

Academy Dates: From July 5, 2011 to July 9, 2011

Acknowledgement of Risk: I voluntarily choose to allow my child to attend the George N. Parks Drum Major Academy® (hereinafter referred to as the Academy) and understand the risks involved. I recognize that my child will be participating in events and activities during the Academy and that participating in these events and activities may involve risks and dangers, both known and unknown, including but not limited to, property damage or loss, minor or severe bodily injury and death. I voluntarily allow my child to participate in the Academy fully aware of the risks involved. I hereby agree to accept any and all inherent risks of property damage or loss, bodily injury or death to my child.

Hold Harmless: In consideration for allowing my child to participate in the Academy and to the fullest extent permitted by law, I agree to hold harmless the Academy, its respective officers, directors, employees, volunteers and agents from and against all claims arising out of or resulting from my child's participation in the Academy. "Claim" as used in this agreement means any financial loss, claim, suit, action, damage or expense, included but not limited to attorney's fees, attributable to bodily injury, sickness, disease, or death or injury to or destruction of tangible property including of use resulting therefrom. In addition I hereby voluntarily hold harmless the Academy, its respective officers, directors, employees, volunteers and agents from any and all claims, both present and future, that may be made by my child, me, my family, estate, heirs or assigns.

Commuters: I understand that should my child select the "Commuter" option, the Academy and the other entities named herein will not be held responsible for my child prior to the assigned reporting time for each morning session and after the dismissal of each evening session. As a commuter student my child will not permitted to leave campus once he/she has arrived to the morning session. Also, as a commuter student, my child will only be permitted to leave campus once all the students are dismissed for the evening.

Media Release: I hereby grant the Academy the right to use my child's name, photographic image (in whole or in part), and any reproduction of their sound, performance or appearance while attending the Academy, for any purpose including promotion, advertising or otherwise. I further acknowledge that there were no promises of any compensation for such use by the Academy or by anyone associated with the Academy and that the Academy owns all rights to the media named herein, regardless of the form in which they are produced or used. With the use of these rights, I hereby waive and release the Academy, its respective officers, directors, employees, volunteers and agent from all claims, liabilities and/or damages which now or in the future may arise from such use.

I, _____ and my child, _____
(Parent/Guardian) (Student)

have read, understand and fully agree to the terms of this Waiver and Release. We understand and confirm that by signing this Waiver and Release, we (the parent/guardian and the student) have given up considerable future legal rights. We (the parent/guardian and the student) have signed this agreement freely, voluntarily and under no duress or threat of duress, without inducement, promise or guarantee being communicated to me (the parent/guardian) or my child (the student). Our (the parent/guardian and the student) signature is proof of our (the parent/guardian and the student) intention to execute a complete and unconditional Waiver and Release of all liability to the full extent of the law.

Print Parent or Guardian Name

Print Student Name

Parent or Guardian Signature

Student Signature

Date

Date